

Date of Birth:

Scoil Ghráinne Community National School Phibblestown, Clonee, Dublin 15 Phone: 016402418



www.scoilghrainnecns.ie

APPLICATION FORM FOR ADMISSION 2022-2023

This is an Application Form for admission and does not constitute an offer of a place, implied or otherwise.

Completed applications will be accepted from:			October 1st 2021						
The closing date for receipt of applications is:				January 31st 2022					
All Application Forms and accompanying documentation should be sent to:				For office use only					
Sacil Charina CNS			Da	Date received:					
Scoil Ghrainne CNS, Phibblestown, Dublin 15.		Sc	School Stamp:						
Please comp	lete all sections (of the following ap	plicat	ion usin	g BLOCK	CAPITA	LS		
	SECTIO	ON 1 - CHILD DETA	ILS						
Detai	ls of the child for	whom this applica	ation is	s being n	nade				
First Name:									
Middle Name:									
Surname:									
Child's Address:									
Eircode:									
PPSN:									
	Day	Month			Year	-			





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Class applying for:	Mainstream:		Class:				
	ASD Unit:						
Please tick the Class Group the child is applying for to enter (starting September 2022)							
◯ Junior Infants ◯ So	enior Infants	○ First Class	○ Second Class ○ Third Class				
○ Fourth Class ○ F	Fifth Class	○ Sixth Class					
○ ASD Class (Please provide a report detailing the child's diagnosis							
	SECTION	2 - DETAILS OF PA	ARENT/GUARDIAN				
This information is sought for the purposes of making contact about this application. If more than one name is given but the address is the same, only one letter will issue and will be addressed to both individuals.							
	Parent	:/Guardian 1	Parent / Guardian 2				
Prefix: (e.g. Mr. / Mrs. / Ms. etc.)							
First Name:							
Surname:							
Address:							
Eircode:							
Telephone no.							
Email address:							
Relationship to child:							



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Oiltina Éireann

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SECTION 3 - STUDENT CODE OF BEHAVIOUR
Please confirm that Scoil Ghrainne's Code of Behaviour is acceptable to you as a parent/guardian and that you shall make all reasonable efforts to ensure compliance with same by the child if s/he secures a place in the school. Please note that the Code of Behaviour can be found on our website at: www.scoilghrainnecns.ie or from the school office.
I confirm that the Code of Behaviour for Scoil
Ghrainne CNS is acceptable to me as the child's Parent/Guardian and I shall make all reasonable
efforts to ensure compliance by the child if s/he secures a place in the school.
SECTION 4 - RULES ON MINIMUM AGE FOR ENTRY INTO PRIMARY SCHOOL In line with our enrolment policy, for applicants for Junior Infants for the coming academic year your
In line with our enrolment policy, for applicants for Junior Infants for the coming academic year your child must be 4 years of age on or before the 30 th April 2022. Therefore, the school requires proof of the child's date of birth in order to assess whether s/he meets this criterion in accordance with the school's enrolment policy. The school will retain a copy of a student's birth certificate. This date is non-negotiable.
Please tick the box to confirm that you enclose the child's original long-form birth certificate and a copy of same with this Application Form:
I enclose the child's original long-form birth certificate and a copy of same with this Application Form. (The original will be returned to you.)

This information will assist in determining whether the child meets the admission requirements. The

SECTION 5 - SELECTION CRITERIA FOR ADMISSION IN THE EVENT OF OVERSUBSCRIPTION

list of questions is in the order of priority as per Scoil Ghrainne Community National School's Enrolment Policy. Our Criteria for selection is as follows:

A. If <u>applying for a place in Junior Infants, all</u> pupils must be 4 years of age on or before the 30 th April of the year of entry - please confirm your child's date of birth								
Date of Birth:	Day		Month		Year			





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B. If the child current and current Class L	tly has any siblings in Scoil Ghrainne CNS, please indicate their names evel.
(i) Name:	
Year:	
(ii) Name:	
Year:	
(iii) Name:	
Year:	
the catchment area in support of this.	child's address for the purpose of determining whether s/he resides in a. Please note that two recent bills as proof of address will be required (Only registered utility bills or bank statements dated within the last n the name of the parent(s)/guardian(s) will be accepted).
Address:	





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IMPORTANT INFORMATION:

- You are required to submit:
 - (i) An original long birth-certificate (together with a copy), and
 - (ii) Two documents as recent proof of address only registered utility bills or bank statements dated within the last three months and in the name of the parent(s)/guardian(s) will be accepted.
- All of the information that you provide in this Application Form is taken in good faith. If it is found that any of the information is incorrect, misleading or incomplete, the application may be rendered invalid.
- Please understand that it is your responsibility to inform the school of any change in contact information or circumstances relating to this application.
- For information regarding how your data is processed by the school and Dublin & Dún Laoghaire Education & Training Board please see overleaf;
- Please sign below to demonstrate that you have read and understood this information.

(Parent / Guardian 1)		(Date)
(Parent / Guardian 2)		(Date)
	OFFICE USE ONLY	
Date Application Received:		
Checked by:		
Date entered on School Database	e:	
Entered by:		



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DATA PROTECTION

The Board of Management of Scoil Ghrainne Community National School is a committee of Dublin & Dún Laoghaire Education & Training Board (DDLETB) which is a data controller under the General Data Protection Regulations and the Data Protection Act Ireland 2018. The Data Protection Officer for DDLETB can be contacted at dataprotection@ddletb.ie.

The personal data supplied on this Application Form and the accompanying documentation sought is required for the purpose of:

- Verification of identity and date of birth;
- Verification and assessment of admission criteria;
- Allocation of teachers and resources to the school; and
- School administration,

all of which are tasks carried out pursuant to various statutory duties to which DDLETB is subject. The requirement to provide a birth certificate is in accordance with the Department of Education and Skills' Primary Circular 24/02 and Rule 64(5) of the Rules for National Schools, which require all primary schools to obtain and keep a copy of a student's birth certificate. The processing of the personal data supplied on this Application Form is therefore carried out in line with Articles 6(c) and 6(e) of the General Data Protection Regulation.

Failure to provide the requested information may result in the application being deemed invalid and an offer of a place may not be made.

The personal data disclosed in this Application Form may be communicated internally within DDLETB and externally with the NCSE and/or NEPS for the purpose of determining the applicability of the selection criteria and possibly with the patron or board of management of other schools in order to facilitate the efficient admission of students, pursuant to section 66(6) of the Education Act 1998 as inserted by section 9 of the (Admissions to Schools) Act 2018.

The personal data provided in this Application Form will be kept for 7 years from the date on which the child turns 18 years of age, unless there is a statutory requirement to retain some or all elements of the data for a further period or indefinitely, in line with DDLETB's Data Retention Policy, which can be found at www.ddletb.ie

A copy of the school's GDPR Policy is available upon request from the school office.

Any person who provides personal data through this Application Form has a right to request access to that data. S/he also has a right to request the changing of any information if it is factually incorrect. A request for erasure of the data can also be made by or on behalf of the data subject but this will only be acceded to where the data is no longer necessary for the purpose for which it was collected and where DDLETB does not have a legal basis for retaining it.

If you as a data subject have any complaints regarding the processing of your personal data, you have the right to lodge a complaint with the Data Protection Commissioner.





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